

REPOROA COLLEGE

Small School, Big Achievements | Ahakoa he Iti, he Kahurangi

Board of Trustees Meeting Minutes

Wednesday 26th May 2021

6.30 pm Meeting Room

Meeting Commenced 6.29 pm

In preparation for the meeting and to maximize use of our time together all trustees are expected to have read all correspondence circulated and where possible seek clarification on any matter or issue prior to the meeting of which they are unclear. This will allow the focus to be on informed discussion. It is expected you will have read them all on-line, found in BOT Google Drive.

Agenda Items	Led by:	Action Minutes
<p>1. Introduction</p> <ul style="list-style-type: none"> a. Karakia & Mihi b. Present & Apologies c. Minute taking for today's meeting 	Kerry Pearce	<ul style="list-style-type: none"> a. Brendan b. Kerry, Bruce, Graham, Brendan, Catherine, Sue, John, Apologies Nebo, Absent Hine c. Sue
<p>1. Administration</p> <ul style="list-style-type: none"> a) Confirmation of minutes [Circulated] of last meeting b) Matters arising from previous minutes not covered on agenda c) Correspondence inwards/outwards d) Finance Report April 2021 <p>Trustee Selection - in committee</p>	Kerry Pearce	<p>Confirmation of previous minutes deemed true and correct moved by Bruce seconded by Catherine All in favour</p> <p>Matters arising NIL</p> <p>Correspondence in. 'What about me' survey. Motion put forward to approve the College participation in the survey All in favour.</p>

		<p>Finance report see attached. Motion put forward that Graeme signs the SUE reports and credit card statements. All in favour.</p> <p>Banked staffing explained. Runanga invoiced for Tenia.</p> <p>Moved by Brendan All in favour</p> <p>Trustee selection: In Committee</p>
<p>1. Principals Report</p> <p>Objective 1: Learners at the centre – Learners with their whānau are at the centre of education</p> <p>Objective 2: Barrier-free access – Great education opportunities and outcomes are within reach for every learner.</p> <p>Objective 3: Quality teaching and leadership – Quality teaching and leadership make the difference for learners and their whānau</p> <p>Objective 4: Future of learning and work – Learning that is relevant to the lives of New Zealanders today and throughout their lives</p> <p>Objective 5: World-class inclusive public education – New Zealand education is trusted and sustainable</p>	<p>Brendan Carroll</p>	<p>Principals Report</p> <p>Rotorua bus discussed due to 4 students left on it. The board have agreed that Brendan is to talk to all parents involved as to the educational repercussions to these students. Brendan will report to the Board at the next meeting.</p> <p>6- 10 YP to be discussed by the full board. A meeting will be held to discuss this Thursday 10th June 5.30.</p> <p>Stand downs discussed. It has been noted that there is a lot of anxiety in the students at present. The board has requested that vaping be treating like smoking and drugs. This is to be advertised to parents that a hard stance will be applied to students vaping on school grounds. Reinforcing the message on Cell phones in class and classroom disruption will be added.</p> <p>Principals report moved by Brendan seconded by Catherine All in favour</p>

<p>Monitoring</p> <p>a) Ratification of Stand downs and Suspensions</p> <p>b) Section 27s</p> <p>c) EOTCs</p>		<p>Suspensions:</p> <p>1 Suspension Pakeha Male for Continual Disobedience</p> <p>Stand Downs</p> <p>1 Pakeha Male Year 10 Bullying</p> <p>1 Maori Male Year 10 Abuse of Staff</p> <p>1 Maori Female Year 9 Intimidation of Staff</p> <p>1 Maori Female Year 11 Continual Disobedience</p> <p>1 Maori Female Year 11 Continual Disobedience</p> <p>1 Maori Female Year 11 Continual Disobedience</p> <p>1 Maori Male Year 12 Bullying</p> <p>1 Maori Female Year 11 Defiance</p> <p>1 Maori Female Year 9 Continual Disobedience</p>
<p>4. Strategic Planning –</p> <p>a) Policy Reviews</p> <p>Protected Disclosure</p> <p>Reporting to Parents on Student Progress and Achievement</p> <p>Visitors</p> <p>b) Charter Update</p> <ul style="list-style-type: none"> ● Action Plan Approval <p>c) Assurances</p> <p>Health and Safety Audit Update</p> <p>Emergency Evacuation Procedure Update</p>		<p>These were reviewed online.</p> <p>The parent evening policy will be changed. An email to be sent to school docs. This is to go in the next newsletter.</p> <p>School Docs policy's to be added to the newsletter on a regular basis.</p> <p>Brendan to put some ground rules to the league and rugby clubs on use of the grounds. (Use of school grounds policy)</p>

<p>Police Vet Check SUE Report d) Attestations 2020 Audit</p>		<p>Charter Update: Strategic targets looked at. These are to be shared in the community. The action plan to be looked at on a regular basis. Health and Safety Update. Oshbox has returned a best practice health in safety folder. This is to be personalised to Reporoa College. Oshbox will come in yearly to review this. The board will review, Bruce and John termly with Oshbox. Emergency Evacuation procedure. Refer to Principals report. Harrison Dew will be in at the end of the term. The board have asked about Police Checks; these have been done. Assurances to be added to the principal's report. Attestations. 2020 Report. This is in the process and on track.</p>
<p>5. Any Urgent General Business To be tabled through the Chair seeking agreement to be addressed or placed on next agenda</p> <ul style="list-style-type: none"> • Deans Trust 		<p>Urgent general business. Deans Trust. The board to send to Alan Will's to pass on to his lawyer regarding the requested trust changes.</p>

<p>6. In-committee</p> <ul style="list-style-type: none"> ● In-committee Minutes ● Complaint ● Principals Appraisal ● Trustee Selection ● Matters Arising <p>Meeting Closure</p> <ul style="list-style-type: none"> ● Preparation for next meeting <p>Closing Karakia</p>		<p>Clause 13.2 disposal of surplus property reads as an 'either/or'. Is this the intent, or are the funds locked up to meet the purpose of the trust in perpetuity?</p> <p>The Deed should have a definition of Reporoa College as per clause 1.1. f. of old deed.</p> <p>Clause 4.3 consultation is 'to the extent they deem necessary' should be required for dispersal of funds?</p> <p>Clarification on the number of Trustees – 3 or 4?</p> <p>What defines an ex-student of Reporoa College?</p> <ul style="list-style-type: none"> ● Example, can a person attend Reporoa College for one day for the purposes of accessing the trust? <p>In committee 7.54pm</p> <p>Out of committee 8.30</p>
<p>Date of Next Meeting: Wednesday 28th July 2021 6.30pm</p> <p>Meeting closed</p>		<p>8.34pm</p> <ul style="list-style-type: none"> ● Deputy chair to be discussed. This is mentioned in our policies. ● Bruce

Bot Chair: 

28-07-2021.

